

## 1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) <sup>(1)</sup>

**Spričevalo o zaključnem izpitu po izobraževalnem programu:**

**BOLNIČAR NEGOVALEC**

(ID: 511147)

<sup>(1)</sup> In original language.

## 2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) <sup>(1)</sup>

**School- leaving certificate:**

**NURSING ASSISTANT**

(ID: 511147)

<sup>(1)</sup> This translation has no legal status.

## 3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- determine the resident's needs, plan, perform and analyse care procedures;
- help in life processes: breathing, drinking and feeding, excretion and defecation, exercise, sleep and rest, dressing and undressing, personal hygiene, maintaining normal body temperature;
- document and report in care and supply;
- identify and act at injuries and sudden diseases;
- provide care and supply in cases of the most frequent old-age conditions;
- accompany a dying person and take care of the dead;
- identify, understand and prevent infection transmission and spread;
- act in line with healthy lifestyle and ergonomic principles;
- act in accordance with healthy food and nutrition rules;

Optional:

- prepare work and maintain hygiene in the kitchen (implement the HACCP plan in practice), purchase and store food mechanically, provide for food heat treatment and serve food by considering the condition of the person in care;
- make appropriate menus for healthy, balanced, protective and diet food;
- perform massage by employing different body massage techniques;
- perform pedicure in the light of the client's needs by taking into consideration hygiene standards and advise clients on foot care.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

general, social and special social protection institutes, health centres and homes of persons in care.

### <sup>(1)</sup> Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
<p><b>Name and status of the body awarding the certificate</b></p> <p>The institution is accredited with the Ministry of Education, Science and Sport.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Education, Science and Sport  Masarykova 16  SI-1000 Ljubljana  <a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a></p>
<p><b>Level of the certificate (national or international)</b></p> <p>Secondary vocational education  European classification ISCED 3  National classification<sup>1</sup> KLASIUS-SRV: 14001  KLAIUSUS-P: 7230</p>	<p><b>Grading scale</b></p> <p>5 – excellent  4 – very good  3 – good  2 – sufficient</p>
<p><b>Access to next level of education/training</b></p> <p>A successfully completed education programme within secondary vocational education enables entrance into corresponding education programmes of vocational-technical education. After a certain number of years of work experience, it also enables one to pass a suitable master craftsman or foreman or shop manager exam.</p>	<p><b>International agreements</b></p> <p>The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.</p>
<p><b>Legal basis</b></p> <p>- Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08)  - Vocational and Technical Education Act (Uradni list RS, no. 79/06)</p>	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	3 years
Number of credits <sup>2</sup>	180 credits
General education	54 credits
Professional education	52 credits
Practical education at the employer <sup>3</sup>	36 credits
Extracurricular activities	6 credits
Open curriculum <sup>4</sup>	30 credits
Final examination	2 credits
<p><b>Entry requirements</b></p> <p>The programme can be attended by anyone who has completed the programme of primary education or lower vocational education or equivalent education in line with previous regulations.</p>	
<p><b>Additional information</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.mss.gov.si/">Ministry of Education, Science and Sport (http://www.mss.gov.si/)</a>: Education programme and description of education and schooling in Slovenia</li> <li>- <a href="http://www.nrpslo.org">National Reference Point for Vocational Qualifications - NRP (http://www.nrpslo.org)</a></li> <li>- <a href="http://www.europass.si">National Europass Centre (www.europass.si)</a></li> </ul>	

<sup>1</sup> Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

<sup>2</sup> One credit equals 25 hours of candidate's work

<sup>3</sup> The individual learning contract increases the scope of workplace-based education with the employer up to 53 weeks.

<sup>4</sup> Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

## 7. MORE DETAILED DESCRIPTION OF EDUCATION

### GENERAL EDUCATION:

1. Slovene (12 credits)
2. Mathematics (12 credits)
3. Foreign language (9 credits)
4. Art (2 credits)
5. Natural sciences (6 credits)
6. Social sciences (6 credits)
7. Physical education (7 credits)

### PROFESSIONAL EDUCATION:

#### Mandatory Modules (48 credits)

1. Care and supply (32 credits)
2. Health and environment protection (8 credits)
3. Ethics and communication (8 credits)

#### Optional Modules (4 credits)

4. Economics (4 credits)
5. Food and dietetics (4 credits)
6. Massage (4 credits)
7. Pedicure (4 credits)

### OPEN CURRICULUM (30 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

### PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement

### EXTRACURRICULAR ACTIVITIES (6 credits):

Extracurricular activities involve compulsory activities, programme-related content and electives.

### FINAL EXAMINATION:

- written and oral examination of Slovenian language
- presenting and defending a service (2 credits):

### OTHER NOTES:

# STRUCTURE OF THE EDUCATION SYSTEM IN THE REPUBLIC OF SLOVENIA

