

Name and Head Office of the School Awarding the Certificate:

CERTIFICATE SUPPLEMENT

VOCATIONAL MATURA

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the competent person:

Place and date of issue:

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1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) ⁽¹⁾

Spričevalo o poklicni maturi po izobraževalnem programu:

ZDRAVSTVENA NEGA

(ID: 856086)

⁽¹⁾ In native language.

2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) ⁽¹⁾

School-leaving certificate:

HEALTH CARE

(ID: 856086)

⁽¹⁾ This translation has no legal status.

3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- independently undertake health and nursing interventions by life activities in line with the work process method, in health care of adult patients, children and young persons;
- cooperate in diagnostic and therapist interventions by following doctors' and nurses' instructions;
- perform health care of adult patients, children and young persons suffering from different disease and conditions in line with the work process method;
- administer first aid, emergency medical aid and basic resuscitation procedures until the arrival of the doctor on the scene;
- use health care appliances and apparatuses;
- care for one own's health, for patient's health, and positive attitude to healthy lifestyle;
- identify needs of patients and special needs persons and quickly adapt to working process conditions;
- cooperate in a group, communicate in writing and orally with co-workers, experts, patients and family members by using basic technical terminology;
- act responsibly and ethically towards patients, family members, other close relatives and co-workers;
- use contemporary ICT, work with resources, data and materials;

Optional:

- provide health care to patients and/or mental disorder patients in different stages of disease and different stages of life by performing basic life activities;
- conduct diagnostic and therapist procedures as well as provide intensive care (immobile elderly persons, severely mentally disabled and personally disturbed elderly persons, ensure life support to elderly persons, elderly persons completely dependent on health care and nursing personnel) by satisfying all life needs, after difficult operations, complications after chemotherapy and radiation, in deterioration of chronic illness and act in unexpected situations;
- provide health care to the chronically ill and dying, provide care to the dead and offer help and support to family members of the chronically ill, dying and dead;
- administer first and emergency medical aid, conduct basic resuscitation procedures by employing state-of-the art rescue equipment;
- process dentistry documentation, prepare premises, apparatuses, instruments, materials, oneself, patients and therapists as well as assist in health care procedures in dentistry before, during and after diagnostic and therapy procedures.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

outpatient sector, hospitals, other health and social institutions, health resorts, preschool facilities as well as care and nursing homes. The optional module Health care in dentistry enables the holder to find employment in dentistry.

^(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The institution is accredited with the Ministry of Education, Science, Culture and Sports.	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana http://www.mss.gov.si/
Level of the certificate (national or international) Technical secondary education European classification ISCED 3 National classification ¹ KLASIUS-SRV: 15001 KLAIUS-P: 7230	Grading scale 5 – excellent 4 – very good 3 – good 2 – sufficient
Access to next level of education/training Education programme completed with a vocational matura exam enables entrance to study programmes in both higher and high specialist education. Upon an additional requirement in passing one of the general matura exams, as well as entrance to relevant university study programmes that enable this possibility.	International agreements The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.
Legal basis Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) Vocational and Technical Education Act (Uradni list RS, no. 79/06)	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	4 years
Number of credits ²	240 credits
General education	100 credits
Professional education	80 credits
Practical education at the employer	12 credits
Extracurricular activities	14 credits
Open curriculum ³	30 credits
Vocational matura	4 credits
Entry requirements The programme can be attended by anyone who has completed the programme of primary education or lower vocational education or equivalent education in line with previous regulations.	
Additional information - Ministry of Education, Science, Culture and Sports (http://www.mss.gov.si/): Education programme and description of education and schooling in Slovenia - National Reference Point for Vocational Qualifications - NRP (http://www.nrpslo.org) - National Europass Centre (www.europass.si)	

¹ Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

² One credit equals 25 hours of candidate's work.

³ Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

7. A DETAILED DESCRIPTION OF EDUCATION

GENERAL EDUCATION:

1. Slovene (24 credits)
2. Mathematics (19 credits)
3. Foreign language (20 credits)
4. Art (3 credits)
5. History (5 credits)
6. Geography or sociology (3 credits)
7. Psychology (3 credits)
8. Physics (3 credits)
9. Chemistry (3 credits)
10. Biology (3 credits)
11. Physical education (14 credits)

PROFESSIONAL EDUCATION:

Mandatory Models in Specialist Education (66 credits)

1. Health care (34 credits)
2. Anatomy and physiology (10 credits)
3. Health protection (7 credits)
4. Quality in health care (8 credits)
5. Health care of a child and young person (7 credits)

Optional Models in Specialist Education (14 credits)

6. Health care in psychiatry (14 credits)
7. Health care in geriatrics (14 credits)
8. Palliative health care (14 credits)
9. Health care in rescue service (14 credits)
10. Health care in dentistry (14 credits)

OPEN CURRICULUM (30 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement

EXTRACURRICULAR ACTIVITIES (14 credits):

Extracurricular activities involve compulsory activities, programme-related content and electives.

VOCATIONAL MATURA:

Mandatory part:

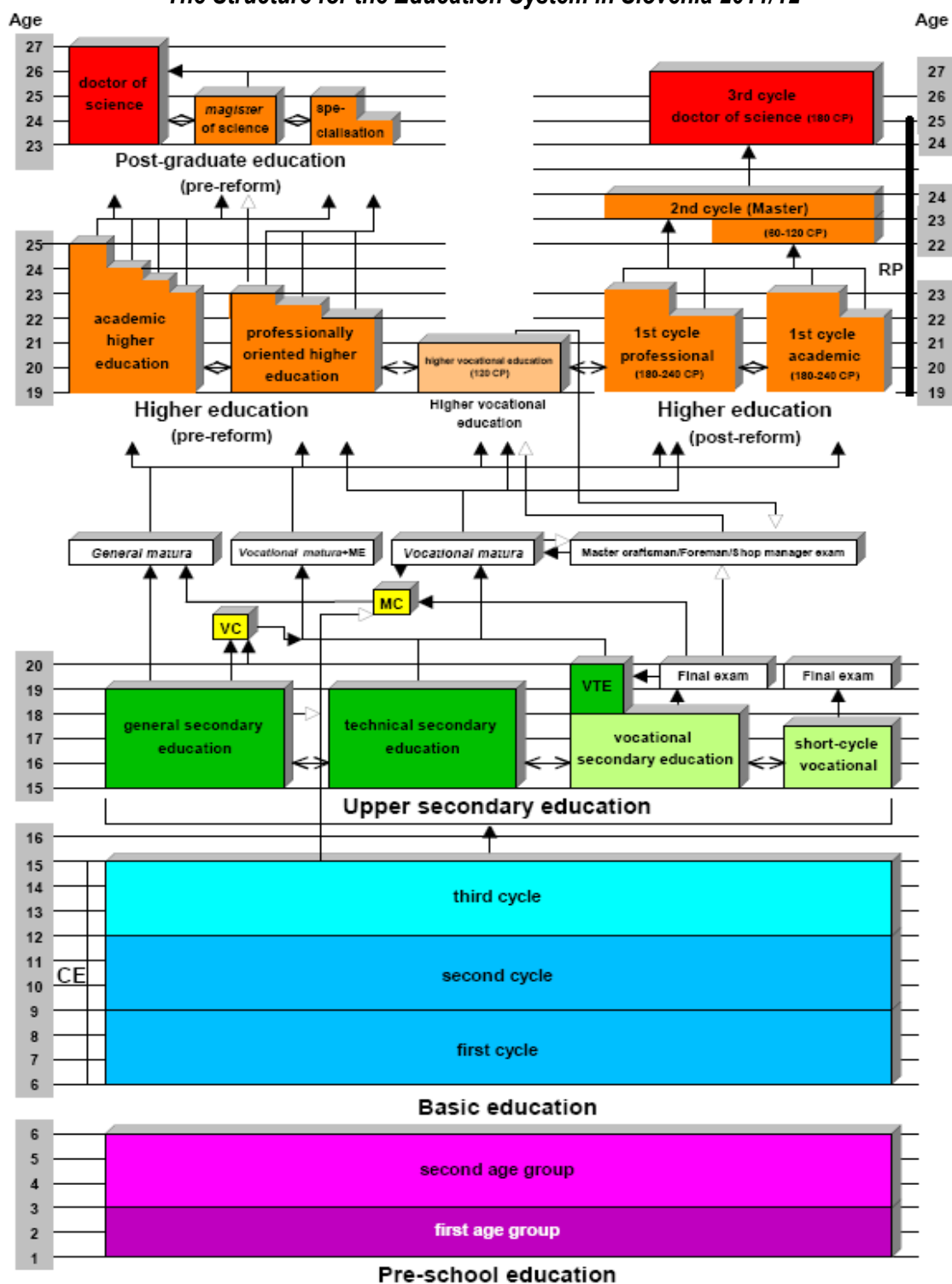
- written and oral exam of Slovenian language
- written and oral exam in Health care.

Optional part:

- written and oral exam in a Foreign language or Mathematics
- presenting and defending a service (4 credits):

OTHER NOTES:

The Structure for the Education System in Slovenia 2011/12



Legend: CE - compulsory education RP - study programmes according to EU directives (regulated professions) CP - credit points
 ← general access ◁ access under certain conditions VTE - vocational-technical education VC - vocational course
 ⇔ transfer MC - matura course ME - additional exam in one matura subject