

Name and Head Office of the School Awarding the Certificate:

## CERTIFICATE SUPPLEMENT

VOCATIONAL MATURA

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the competent person:

Place and date of issue:

.....

## 1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) <sup>(1)</sup>

**Spričevalo o poklicni maturi po izobraževalnem programu:**

**PREDŠOLSKA VZGOJA**

(ID: 319403)

<sup>(1)</sup> In native language.

## 2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) <sup>(1)</sup>

**School-leaving certificate:**

**PRESCHOOL EDUCATION**

(ID: 319403)

<sup>(1)</sup> This translation has no legal status.

## 3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- ensure efficient communication with children, their families, co-workers and different institutions;
- use and link contemporary theoretical and practical knowledge on pedagogical methods from other pedagogical approaches in child education;
- promote the development of movement and mental processes, social and emotional development as well as speech development;
- offer support in children's personal development;
- maintain the safe environment for the health of children, co-workers and one's own health;
- plan, record, analyse and assess work in a section, cooperate in curriculum planning and implementation by taking into consideration children's development and exercising children's rights;
- plan and prepare different types of games and toys as well as lead and monitor children when they play;
- encourage preschool children to be creative in music, fine arts, physical, dance and linguistic areas in order to develop movement, perception, cognitive, social and emotional processes by employing contemporary pedagogical methods and work forms from individual art fields;
- cooperate in planning and performing activities promoting development of children's mathematical and logical thinking as well as expressing and getting to know basic mathematical concepts through day-to-day life situations;
- cooperate in planning and carrying out activities enhancing and supporting children's communication (pre-)writing and (pre-)reading ability and linguistic expression;
- cooperate in planning, organising and conducting of natural science and social science activities in the pre-school institution;

Optional:

- encourage children's creativity in fine arts by employing contemporary pedagogical methods and forms;
- encourage children's creativity in music by employing contemporary pedagogical methods and forms;
- encourage children's creativity in movement and dance by employing contemporary pedagogical methods and forms as well as by choreographing short dance sequences for children;
- plan, organise and carry out sport activities for children;
- make provisions for light, scene, mask, costume, video and sound design of audio/video production to cater for the needs of the pre-school institution.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

sections of the first and second age bracket in the pre-school institution, cultural and sport institutions and other companies providing jobs for preschool care.

### <sup>(1)</sup> Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>



5. OFFICIAL BASIS OF THE CERTIFICATE	
<b>Name and status of the body awarding the certificate</b>  The institution is accredited with the Ministry of Education, Science, Culture and Sports.	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana <a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a>
<b>Level of the certificate (national or international)</b>  Technical secondary education European classification ISCED 3 National classification <sup>1</sup> KLASIUS-SRV: 15001 KLAIUS-P: 1430	<b>Grading scale</b>  5 – excellent 4 – very good 3 – good 2 – sufficient
<b>Access to next level of education/training</b>  Education programme completed with a vocational matura exam enables entrance to study programmes in both higher and high specialist education. Upon an additional requirement in passing one of the general matura exams, as well as entrance to relevant university study programmes that enable this possibility.	<b>International agreements</b>  The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.
<b>Legal basis</b>  Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) Vocational and Technical Education Act (Uradni list RS, no. 79/06)	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	4 years
Number of credits <sup>2</sup>	240 credits
General education	111 credits
Professional education	77 credits
Practical education at the employer	20 credits
Extracurricular activities	14 credits
Open curriculum <sup>3</sup>	14 credits
Vocational matura	4 credits
<b>Entry requirements</b> The programme can be attended by anyone who has completed the programme of primary education or lower vocational education or equivalent education in line with previous regulations.	
<b>Additional information</b> <ul style="list-style-type: none"> <li>- Ministry of Education, Science, Culture and Sports (<a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a>): Education programme and description of education and schooling in Slovenia</li> <li>- National Reference Point for Vocational Qualifications - NRP (<a href="http://www.nrpslo.org">http://www.nrpslo.org</a>)</li> <li>- National Europass Centre (<a href="http://www.europass.si">www.europass.si</a>)</li> </ul>	

<sup>1</sup> Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

<sup>2</sup> One credit equals 25 hours of candidate's work.

<sup>3</sup> Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

## 7. A DETAILED DESCRIPTION OF EDUCATION

### GENERAL EDUCATION:

1. Slovene (24 credits)
2. Mathematics (19 credits)
3. Foreign language (20 credits)
4. Art (4 credits)
5. History (6 credits)
6. Geography (6 credits)
7. Sociology (3 credits)
8. Psychology (3 credits)
9. Physics (3 credits)
10. Chemistry (3 credits)
11. Biology (6 credits)
12. Physical education (14 credits)

### PROFESSIONAL EDUCATION:

#### Mandatory Models in Specialist Education (71 credits)

1. Communication skills (5 credits)
2. Pedagogy and pedagogical approaches in pre-school period (5 credits)
3. Development and learning of a preschool child (6 credits)
4. Safe and healthy environment (5 credits)
5. Curriculum of a pre-school section (6 credits)
6. Children's games (4 credits)
7. Creative expression (20 credits)
8. Mathematics for children (4 credits)
9. Linguistic expression of children (4 credits)
10. Natural sciences for children (4 credits)
11. Social sciences for children (4 credits)
12. Information and communication technologies (4 credits)

#### Optional Models in Specialist Education (6 credits)

1. Fine art expression (6 credits)
2. Musical expression (6 credits)
3. Dance expression (6 credits)
4. Sport for children (6 credits)
5. Multimedia (6 credits)

### OPEN CURRICULUM (14 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

### PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement

### EXTRACURRICULAR ACTIVITIES (14 credits):

Extracurricular activities involve compulsory activities, programme-related content and electives.

### VOCATIONAL MATURA:

Mandatory part:

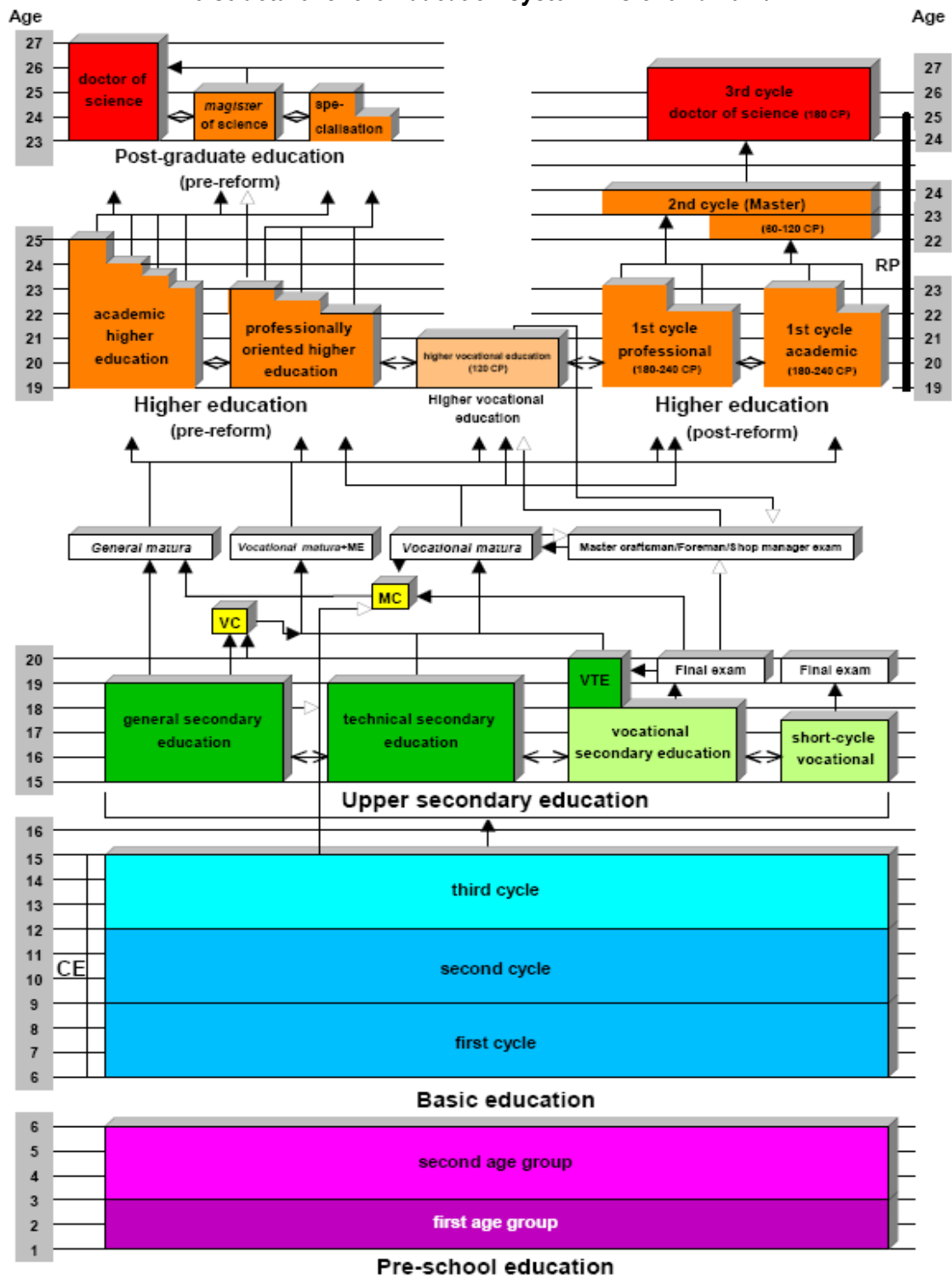
- written and oral exam of Slovenian language
- written and oral exam in Preschool education

Optional part:

- written and oral exam in a Foreign language or Mathematics
- oral presentation and defence (4 credits):

### OTHER NOTES:

## The Structure for the Education System in Slovenia 2011/12



**Legend:** CE - compulsory education    RP - study programmes according to EU directives (regulated professions)    CP - credit points

← general access    ◁ access under certain conditions    VTE - vocational-technical education    VC - vocational course  
 ↔ transfer    MC - matura course    ME - additional exam in one matura subject