

Name and Head Office of the School Awarding the Certificate:

CERTIFICATE SUPPLEMENT

FINAL EXAMINATION

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the responsible person:

Place and date of issue:

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EUROPASS CERTIFICATE SUPPLEMENT (*)



1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) ⁽¹⁾

Spričevalo o zaključnem izpitu po izobraževalnem programu:

AVTOKAROSERIST

(ID:193977)

⁽¹⁾ In original language.

2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) ⁽¹⁾

School- leaving certificate:

VEHICLE BODY REPAIRER

(ID:193977)

⁽¹⁾ This translation has no legal status.

3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- replace, install and repair vehicle body parts;
- diagnose the condition of a vehicle body and painted surfaces;
- use measurement and control devices, tools and machinery that are used in the servicing and repair of vehicles;
- use technical and technological documents, technical rules and standards and technical plans and instructions provided by the manufacturers;
- maintain, repair and replace exhaust systems;
- fit auxiliaries and accessories in vehicles;
- maintain, repair and implement antirust protection procedures of vehicle body and other component parts of the vehicle;
- implement installation and finishing works in vehicles;
- maintain and repair rims and ventilation and heating appliances;
- advise clients about vehicle repair and maintenance works;
- participate in teamwork and communicate with colleagues, professionals and clients in writing and orally using fundamental professional terminology;
- implement and provide measures of health and safety at work, environmental protection, fire safety and the prevention of injuries;
- hold a positive attitude toward measures aimed at reducing pollution and environmental protection;
- assess the rational use of energy and materials, energy sources and waste management;
- use modern information technology, work with sources, data and material;
- employ entrepreneurial thinking, manage costs and calculations and act responsibly and socially in the work environment;

Optional:

- use various procedures of processing and soldering metals and profiles and manufacture and repair vehicle body parts;
- maintain, repair, manufacture and process vehicle bodies and upgrades;
- control, set and service safety and comfort features in vehicles;
- diagnose the condition, maintenance, protection and required restoration of vehicle body and painted surfaces;
- prepare and apply lining material and paints and final processing and protection of surfaces;
- maintain, repair and make interior and exterior painted or varnished surfaces;
- control, set and service safety and comfort features in vehicles;
- fit auxiliaries and accessories in vehicles and upgrade various devices on the vehicle body;
- make surface paintings on vehicle bodies using graphical painting procedures with templates;
- master a knowledge of paints, varnishes and solvents, the manner of their preparation and their application on the vehicle body.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

- vehicle body, panel beating or auto body painting shops;
- car repair, panel beating or body painting shops;
- companies producing or installing vehicle body parts or dealing with their logistics or car protection formulas.

⁽¹⁾ **Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
<p>Name and status of the body awarding the certificate</p> <p>The institution is accredited with the Ministry of Education, Science, Culture and Sports.</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana http://www.mss.gov.si/</p>
<p>Level of the certificate (national or international)</p> <p>Secondary vocational education European classification ISCED 3 National classification¹KLASIUS-SRV: 14001 KLAIUSUS-P: 5251</p>	<p>Grading scale</p> <p>5 – excellent 4 – very good 3 – good 2 – sufficient</p>
<p>Access to next level of education/training</p> <p>A successfully completed education programme within secondary vocational education enables entrance into corresponding education programmes of vocational-technical education. After a certain number of years of work experience, it also enables one to pass a suitable master craftsman or foreman or shop manager exam.</p>	<p>International agreements</p> <p><i>The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.</i></p>
<p>Legal basis</p> <p>- Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) - Vocational and Technical Education Act (Uradni list RS, no. 79/06)</p>	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
<p>Time of the education</p>	<p>3 years</p>
<p>Number of credits²</p>	<p>180 credits</p>
<p>General education</p>	<p>54 credits</p>
<p>Professional education</p>	<p>51 credits</p>
<p>Practical education at the employer³</p>	<p>37 credits</p>
<p>Extracurricular activities</p>	<p>7 credits</p>
<p>Open curriculum⁴</p>	<p>29 credits</p>
<p>Final examination</p>	<p>2 credits</p>
<p>Entry requirements</p> <p>The programme can be attended by anyone who has completed the programme of primary education or lower vocational education or equivalent education in line with previous regulations.</p>	
<p>Additional information</p> <ul style="list-style-type: none"> - Ministry of Education, Science, Culture and Sports (http://www.mss.gov.si/): Education programme and description of education and schooling in Slovenia - National Reference Point for Vocational Qualifications - NRP (http://www.nrpslo.org) - National Europass Centre(www.europass.si) 	

¹Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

² One credit equals 25 hours of candidate's work

³The individual learning contract increases the scope of workplace-based education with the employer up to 53 weeks .

⁴Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

7. MORE DETAILED DESCRIPTION OF EDUCATION

GENERAL EDUCATION:

1. Slovene (12 credits)
2. Mathematics (12 credits)
3. Foreign language (9 credits)
4. Art (2 credits)
5. Natural sciences (6 credits)
6. Social sciences (6 credits)
7. Physical education (7 credits)

PROFESSIONAL EDUCATION:

Mandatory Models in Specialist Education (26 credits)

1. Occupational technical communication (4 credits)
2. Materials and processing in the occupation (3 credits)
3. Construction elements (3 credits)
4. Organization and administration (3 credits)
5. Motor vehicle basics (6 credits)
6. Vehicle electrical systems (7 credits)

Optional Models in Specialist Education (25 credits)

7. Vehicle body works – panel beating (18 credits)
8. Car paint works (18 credits)
9. Auto body parts and diagnostics (7 credits)
10. Design (7 credits)

OPEN CURRICULUM (29 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement at the employer

EXTRACURRICULAR ACTIVITIES (7 credits):

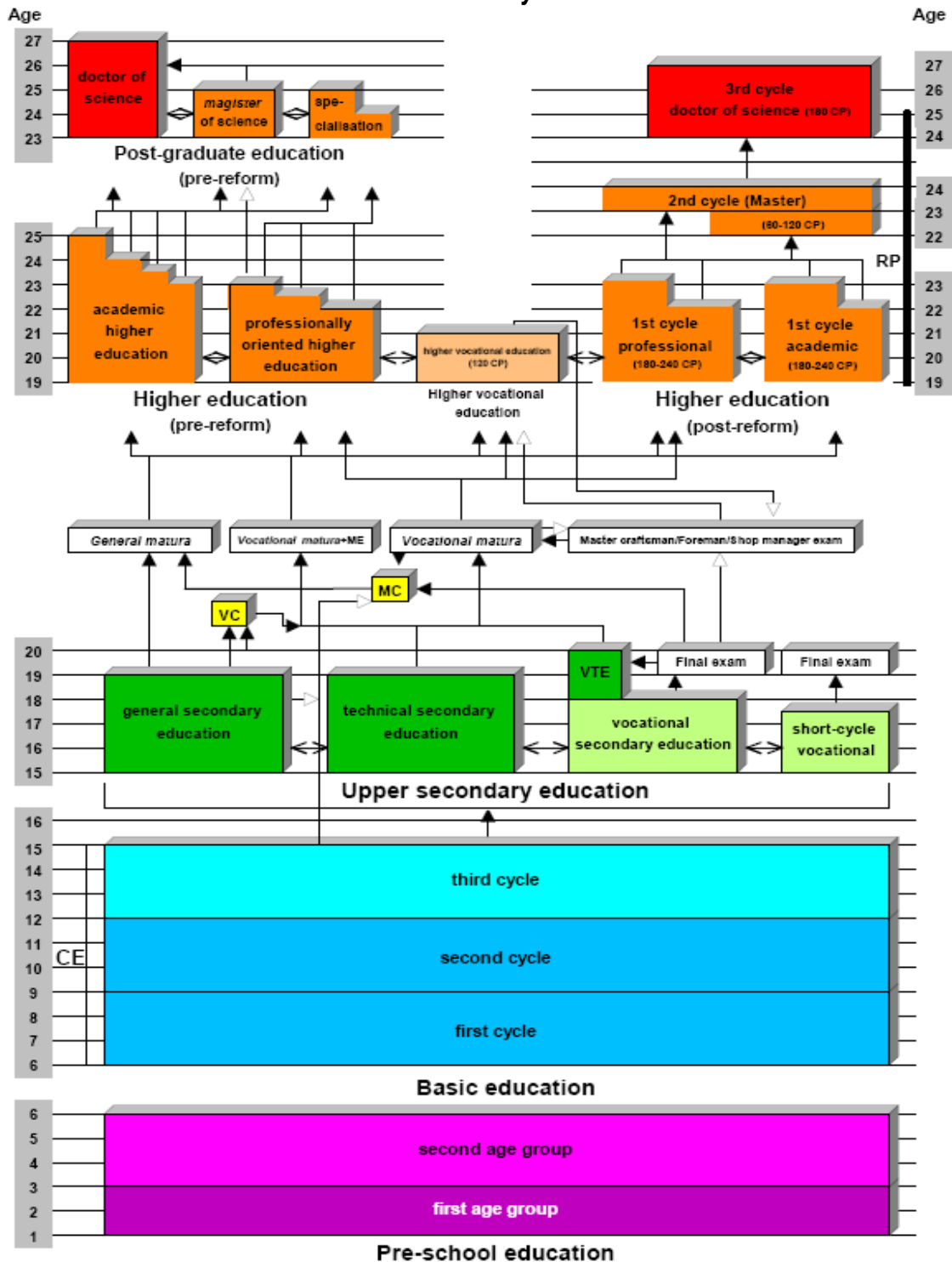
Extracurricular activities involve compulsory activities, programme-related content and electives.

FINAL EXAMINATION:

- written and oral examination of Slovenian language
- presenting and defending a service (2 credits):

OTHER NOTES:

The Structure for the Education System in Slovenia 2011/12



Legend: CE - compulsory education RP - study programmes according to EU directives (regulated professions) CP - credit points
 ← general access ◁ access under certain conditions VTE - vocational-technical education VC - vocational course
 ↔ transfer MC - matura course ME - additional exam in one matura subject