

Name and Head Office of the School Awarding the Certificate:

**CERTIFICATE SUPPLEMENT**

FINAL EXAMINATION

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the responsible person:

Place and date of issue:

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## 1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) <sup>(1)</sup>

**Spričevalo o zaključnem izpitu po izobraževalnem programu:**

**AVTOKAROSERIST**

(ID: 124222)

<sup>(1)</sup> In original language.

## 2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) <sup>(1)</sup>

**School- leaving certificate:**

**VEHICLE BODY REPAIRER**

(ID: 124222)

<sup>(1)</sup> This translation has no legal status.

## 3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- replace and repair vehicle body parts;
- maintain, repair, make and process frames, vehicle body and superstructure;
- diagnose the state of painted surfaces;
- prepare paint for application;
- maintain, repair and make interior and exterior painted or varnished surfaces;
- maintain and repair ventilation and heating appliances;
- maintain, repair and replace exhaust systems;
- fit auxiliaries and accessories in vehicles;
- maintain and repair rims;
- maintain, repair and provide antirust protection;
- advise clients about vehicle repair and maintenance works;
- master teamwork and cooperate well with co-workers, experts, clients;
- communicate with co-workers, experts, clients and use the appropriate professional terminology;
- use energy, materials, work resources and time rationally, economically and carefully in order to protect the environment;
- prepare a safe work environment, protect one's own health and the health of others.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

- vehicle body or panel beating shops;
- car paint or paint shops;
- car repair and panel beating shops;
- companies producing vehicle body parts.

### Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
<b>Name and status of the body awarding the certificate</b>  The institution is accredited with the Ministry of Education, Science, Culture and Sports.	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana <a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a>
<b>Level of the certificate (national or international)</b>  Secondary vocational education European classification ISCED 3 National classification <sup>1</sup> * KLASIUS-SRV: 14001 KLAIUSUS-P: 5251	<b>Grading scale</b>  5 – excellent 4 – very good 3 – good 2 – sufficient
<b>Access to next level of education/training</b>  A successfully completed education programme within secondary vocational education enables entrance into corresponding education programmes of vocational-technical education. After a certain number of years of work experience, it also enables one to pass a suitable master craftsman or foreman or shop manager exam.	<b>International agreements</b>  The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.
<b>Legal basis</b>  - Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) - Vocational and Technical Education Act (Uradni list RS, no. 79/06)	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	3 years
Number of hours	3762 hours
General education	985 hours
Professional education	1099 hours
Practical education at the employer <sup>2</sup>	912 hours
Extracurricular activities	160 hours
Open curriculum <sup>3</sup>	606 hours
Final examination	
<b>Entry requirements</b>  Applicants have to successfully complete a primary school or lower vocational school programme or its equivalent in accordance with previous regulations.	
<b>Additional information</b> <ul style="list-style-type: none"> <li>- Ministry of Education, Science, Culture and Sports (<a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a>): Education programme and description of education and schooling in Slovenia</li> <li>- National Reference Point for Vocational Qualifications - NRP (<a href="http://www.nrpslo.org">http://www.nrpslo.org</a>)</li> <li>- National Europass Centre (<a href="http://www.europass.si">www.europass.si</a>)</li> </ul>	

<sup>1</sup> Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLAIUS-SRV) and Classification of activity areas/education and training results (KLAIUS-P).

<sup>2</sup> The individual learning contract increases the scope of workplace-based education with the employer up to 53 weeks (2014 hours).

<sup>3</sup> Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

## 7. MORE DETAILED DESCRIPTION OF EDUCATION

### GENERAL EDUCATION:

1. Slovene (213 hours)
2. Mathematics (213 hours)
3. Foreign language (164 hours)
4. Art (33 hours)
5. Natural sciences (66 hours)
6. Social sciences (132 hours)
7. Physical education (164 hours)

### PROFESSIONAL EDUCATION:

1. Common chapters from mechanical engineering ( hours)
2. Motor vehicle basics ( hours)
3. Vehicle body works – panel beating ( hours)
4. Car paint works ( hours)

### OPEN CURRICULUM (606 hours):

The open curriculum is determined by the school in cooperation with companies on the local level.

### PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement at the employer

### EXTRACURRICULAR ACTIVITIES (160 hours):

Extracurricular activities involve compulsory activities, programme-related content and electives.

### FINAL EXAMINATION:

- written and oral examination of Slovenian language
- presenting and defending a project or service:

### OTHER NOTES:

## The Structure for the Education System in Slovenia 2011/12

