

Name and Head Office of the School Awarding the Certificate:

CERTIFICATE SUPPLEMENT

FINAL EXAMINATION

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the responsible person:

Place and date of issue:

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1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) ⁽¹⁾

Spričevalo o zaključnem izpitu po izobraževalnem programu:

GRAFIČNI OPERATER

(ID: 950705)

⁽¹⁾ In original language.

2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) ⁽¹⁾

School- leaving certificate:

GRAPHIC OPERATOR

(ID: 950705)

⁽¹⁾ This translation has no legal status.

3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- read work orders and work instructions in professional graphics;
- have the command of basic principles for the functioning of graphic machines and instruments;
- properly use graphic materials;
- print simple printed matter on small format printing machines (up to B2 format);
- have the command of basic measurement and control procedures in printing and processing;
- perform basic graphic processing procedures;
- daily maintain graphic machines and instruments;
- have the command of ICT basics (word processor and tables, machine working programmes);
- manage work resources, personal protection equipment and substances with adverse environmental impact safely and correctly;
- rationally use energy, material and time.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

- small and medium-sized print shops;
- copy shops;
- bookbinder's shops, cardboard box companies and other companies involved in graphic processing.

^(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
Name and status of the body awarding the certificate The institution is accredited with the Ministry of Education, Science, Culture and Sports.	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana http://www.mss.gov.si/
Level of the certificate (national or international) Secondary vocational education European classification ISCED 3 National classification ¹ * KLASIUS-SRV: 14001 KLAIUS-P: 2131	Grading scale 5 – excellent 4 – very good 3 – good 2 – sufficient
Access to next level of education/training A successfully completed education programme within secondary vocational education enables entrance into corresponding education programmes of vocational-technical education. After a certain number of years of work experience, it also enables one to pass a suitable master craftsman or foreman or shop manager exam.	International agreements The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.
Legal basis - Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) - Vocational and Technical Education Act (Uradni list RS, no. 79/06)	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	3 years
Number of hours	3762 hours
General education	985 hours
Professional education	1099 hours
Practical education at the employer ²	912 hours
Extracurricular activities	160 hours
Open curriculum ³	606 hours
Final examination	
Entry requirements Applicants have to successfully complete a primary school or lower vocational school programme or its equivalent in accordance with previous regulations.	
Additional information <ul style="list-style-type: none"> - Ministry of Education, Science, Culture and Sports (http://www.mss.gov.si/): Education programme and description of education and schooling in Slovenia - National Reference Point for Vocational Qualifications - NRP (http://www.nrpslo.org) - National Europass Centre (www.europass.si) 	

¹ Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

² The individual learning contract increases the scope of workplace-based education with the employer up to 53 weeks (2014 hours).

³ Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

7. MORE DETAILED DESCRIPTION OF EDUCATION

GENERAL EDUCATION:

1. Slovene (213 hours)
2. Mathematics (213 hours)
3. Foreign language (164 hours)
4. Natural sciences (99 hours)
5. Social sciences (132 hours)
6. Physical education (164 hours)

PROFESSIONAL EDUCATION:

1. Art and graphic design (hours)
2. Graphic processes (hours)
3. Work process preparation (hours)
4. Printing (hours)
5. Graphical processing (hours)

OPEN CURRICULUM (606 hours):

The open curriculum is determined by the school in cooperation with companies on the local level.

PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement at the employer

EXTRACURRICULAR ACTIVITIES (160 hours):

Extracurricular activities involve compulsory activities, programme-related content and electives.

FINAL EXAMINATION:

- written and oral examination of Slovenian language
- presenting and defending a project or service:

OTHER NOTES:

The Structure for the Education System in Slovenia 2011/12

