

Name and Head Office of the School Awarding the Certificate:

# CERTIFICATE SUPPLEMENT

VOCATIONAL MATURA

(Surname and first name)

(Date and place of birth)

Certificate No.:

Signature of the competent person:

Place and date of issue:

.....

1. TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (SL) <sup>(1)</sup>

**Spričevalo o poklicni maturi po izobraževalnem programu:**

**LESARSKI TEHNIK**

(ID: 719831)

<sup>(1)</sup> In native language.

2. TRANSLATED TITLE OF THE CERTIFICATE AND OF THE EDUCATION PROGRAMME (EN) <sup>(1)</sup>

**School-leaving certificate:**

**WOOD TECHNICIAN**

(ID: 719831)

<sup>(1)</sup> This translation has no legal status.

3. ACQUIRED KNOWLEDGE, SKILLS AND PROFESSIONAL COMPETENCES

The holder of the certificate is qualified to:

- select appropriate materials based on their properties by bearing in mind utilitarian and aesthetic properties of products;
- select appropriate construction binders in accordance with material and product purpose;
- determine patterns and optimum material use;
- set technology parameters in working solid wood and wood materials;
- design simpler technology procedures and provide for time planning of production;
- determine time and material to be spent and make calculations;
- elaborate technical documentation by using IT tools;
- plan and organise work place in the technology process;
- take into consideration and implement environment protection and health and safety at work regulations;
- act in line with project management principles;

Optional:

- understand basic principles of business process practice, planning and cost management as well as quality management system;
- cooperate in product design by being acquainted with anthropometry, ergonomics and furniture styles throughout history;
- cooperate in work organisation at a sawn wood facility and in facility and machine management for technical wood drying.

In addition, the holder of the certificate also upgraded his/her key professional skills and competences with key general knowledge and skills in line with national standards.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO HOLDER OF THE CERTIFICATE

The holder of the certificate can find employment at:

- wood industry manufacturing floors and windows or residential furniture;
- manufacturing of wood panels, pylons and other wood items;
- workshops manufacturing wood products fitted in facilities (wood flooring, ceilings, wall liners, stairs) and providing fitting services;
- workshops manufacturing woodware, toys, sport equipment, music instrument;
- craft workshops making custom wood windows and doors or custom residential furniture;
- trade organisations engaged in wood materials, semi-manufacture products or furniture for sale.

<sup>(1)</sup> Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. OFFICIAL BASIS OF THE CERTIFICATE	
<p><b>Name and status of the body awarding the certificate</b></p> <p>The institution is accredited with the Ministry of Education, Science, Culture and Sports.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b></p> <p>Ministry of Education, Science, Culture and Sports Masarykova 16 SI-1000 Ljubljana <a href="http://www.mss.gov.si/">http://www.mss.gov.si/</a></p>
<p><b>Level of the certificate (national or international)</b></p> <p>Technical secondary education European classification ISCED 3 National classification <sup>1</sup> KLASIUS-SRV: 15001 KLAIUSUS-P: 5431</p>	<p><b>Grading scale</b></p> <p>5 – excellent 4 – very good 3 – good 2 – sufficient</p>
<p><b>Access to next level of education/training</b></p> <p>Education programme completed with a vocational matura exam enables entrance to study programmes in both higher and high specialist education. Upon an additional requirement in passing one of the general matura exams, as well as entrance to relevant university study programmes that enable this possibility.</p>	<p><b>International agreements</b></p> <p>The Republic of Slovenia has concluded agreements on the recognition of education with individual countries. The relevant information is available at ENIC/NARIC - the National Academic Recognition Information Centre.</p>
<p><b>Legal basis</b></p> <p>Organisation and Financing of Education Act (Uradni list RS, no. 16/07 and 36/08) Vocational and Technical Education Act (Uradni list RS, no. 79/06)</p>	
6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
Time of the education	2 years
Number of credits <sup>2</sup>	120 credits
General education	57 credits
Professional education	41 credits
Practical education at the employer	3 credits
Extracurricular activities	4 credits
Open curriculum <sup>3</sup>	11 credits
Vocational matura	4 credits
<p><b>Entry requirements</b></p> <p>The programme can be attended by anyone who has completed the programme of secondary vocational education and acquired one of the following titles: carpenter, upholsterer or has acquired another secondary education title and has a minimum of three years experience in wood economy, or has completed equivalent education in line with previous regulations. .</p>	
<p><b>Additional information</b></p> <ul style="list-style-type: none"> <li>- <a href="http://www.mss.gov.si/">Ministry of Education, Science, Culture and Sports (http://www.mss.gov.si/)</a>: Education programme and description of education and schooling in Slovenia</li> <li>- <a href="http://www.nrpslo.org">National Reference Point for Vocational Qualifications - NRP (http://www.nrpslo.org)</a></li> <li>- <a href="http://www.europass.si">National Europass Centre (www.europass.si)</a></li> </ul>	

<sup>1</sup> Classification system in education and training – KLASIUS (Official Journal of the Republic of Slovenia, No. 46/06) comprises two sub-systems: Classification of activity types/education and training results (KLASIUS-SRV) and Classification of activity areas/education and training results (KLASIUS-P).

<sup>2</sup> One credit equals 25 hours of candidate's work.

<sup>3</sup> Goals of the open curriculum are defined by schools in cooperation with companies on a local/regional level.

## 7. A DETAILED DESCRIPTION OF EDUCATION

### GENERAL EDUCATION:

1. Slovene (13 credits)
2. Mathematics (10 credits)
3. Foreign language (13 credits)
4. Art (2 credits)
5. History (2 credits)
6. Geography (2 credits)
7. Sociology or Psychology (2 credits)
8. Physics (4 credits)
9. Chemistry (2 credits)
10. Physical education (7 credits)

### PROFESSIONAL EDUCATION:

#### Mandatory Models in Specialist Education (35 credits)

1. Wood materials (2 credits)
2. Woodworking technology (6 credits)
3. Wood products construction (5 credits)
4. Woodworking machines (3 credits)
5. Company and work preparation (5 credits)
6. Production technology (4 credits)
7. Design (10 credits)

#### Optional Models in Specialist Education (6 credits)

8. Production process administration (3 credits)
9. Interior design (3 credits)
10. Sawn wood manipulation and drying (3 credits)

### OPEN CURRICULUM (11 credits):

The open curriculum is determined by the school in cooperation with companies on the local level.

### PRACTICAL EDUCATION:

1. Practical training in school
2. Practical training through work placement

### EXTRACURRICULAR ACTIVITIES (4 credits):

Extracurricular activities involve compulsory activities, programme-related content and electives.

### VOCATIONAL MATURA:

Mandatory part:

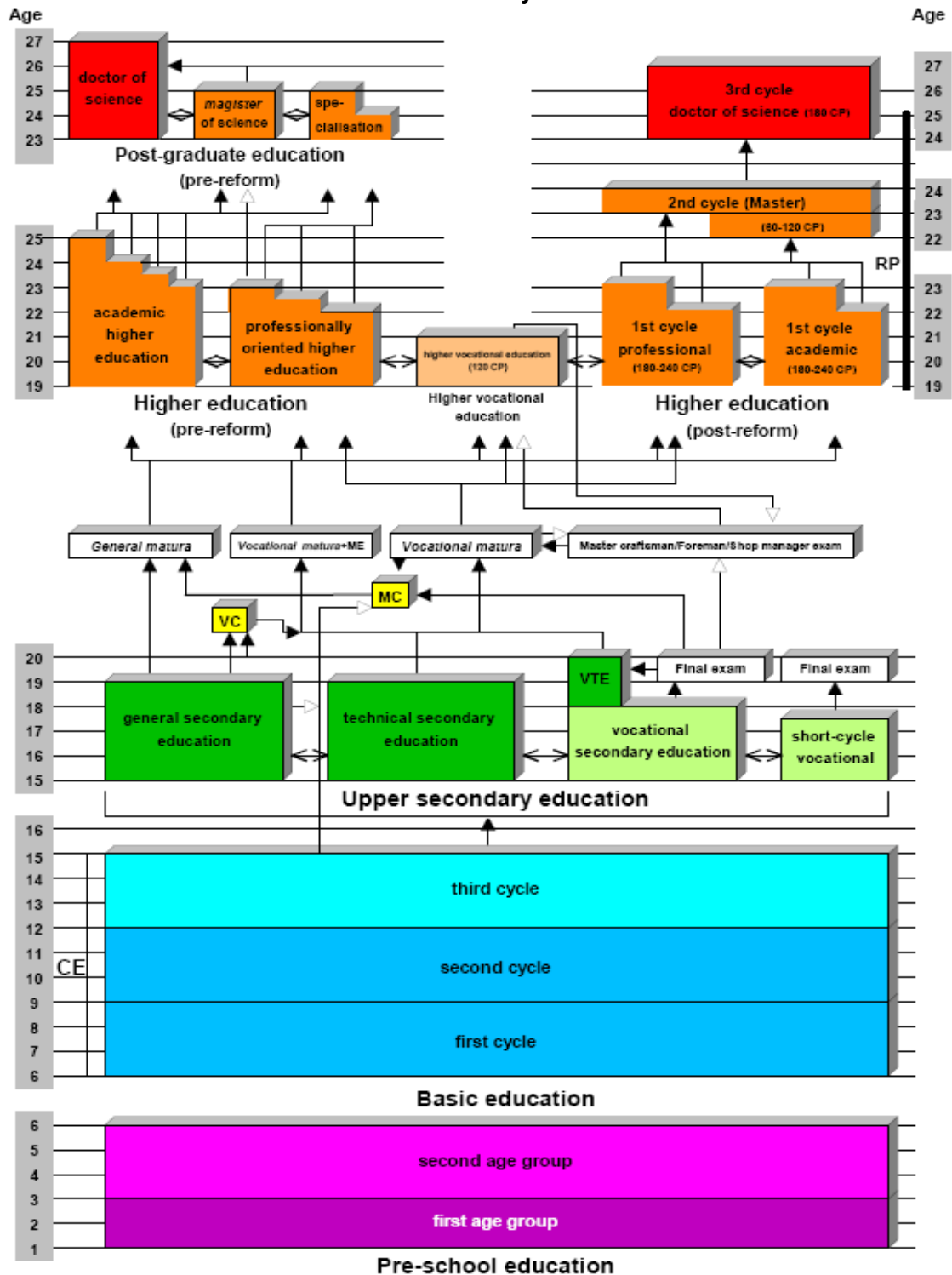
- written and oral exam of Slovenian language
- written and oral exam in Woodworking.

Optional part:

- written and oral exam in a Foreign language or Mathematics
- presenting and defending a project (4 credits):

### OTHER NOTES:

## The Structure for the Education System in Slovenia 2011/12



**Legend:** CE - compulsory education    RP - study programmes according to EU directives (regulated professions)    CP - credit points  
 ← general access    ◁ access under certain conditions    VTE - vocational-technical education    VC - vocational course  
 ↔ transfer    MC - matura course    ME - additional exam in one matura subject